



POSITION TITLE:	SUPPORTIVE HOUSING WORKER
LOCATION:	ALL
REPORTS TO:	PROGRAM MANAGER
JOB TYPE:	PART-TIME, FIXED-TERM CONTRACT PERMANENT
CLOSING DATE:	WHEN FILLED

The Busby Centre is a community not-for-profit organization working from a non-judgmental approach to advocate for, and improve conditions, for individuals and families within the County of Simcoe, and South Georgian Bay, who are experiencing homelessness or at imminent risk.

THE POSITION

The Busby Centre is seeking a PART TIME supportive housing support staff to join our team. This role will be responsible for providing support and mentorship to adults in our transitional housing program. This position will support adults 25+ who have experiences of chronic homelessness and who may be experiencing challenges with their mental health and addiction. This program provides assistance through a housing first program model which includes, but is not limited to, life-skills, and community-based support with the goal of assisting individuals to achieve housing stability, greater community connection and value their positive contributions to society. Case Managers will conduct themselves in a professional manner with dealing with residents, members of the community, volunteers, community partners, emergency services and staff of the Busby Centre.

RESPONSIBILITIES & DUTIES

- Provides on-site support for residents living in the units to enhance their housing stability and pursue mental, emotional, physical, and spiritual wellness
- Builds rapport with residents and assist to facilitate the individualized support plans that the Case Managers and residents have created.
- Communicates with program manager, and other supports on a regular basis; actively participates as part of transition support team
- Supports on-site life skills development, access resources, complete grocery shopping and more
- Coordinating and communicating with staff for follow up and collaboration.
- Coordinates transportation when needed and when appropriate.
- Intervenes in crises, providing guidance, support, or resources.
- Maintains accurate and complete written records and reports.
- Regular perimeter checks of the property and continuous safety monitoring.
- Basic house keeping and other cleaning duties.
- Basic cooking and food preparation
- Uphold the COVID protocols in place for both staff and residents



- Complete and maintain logs and progression details in Communication Book and participant files.
- Review previous communication logs and progression details in participants file who you are assigned to work with.
- As well as all other duties, as assigned.

QUALIFICATIONS

- Training and/or certification in social services field
- ASIST, NVCI, First Aid CPR, and other related trainings considered an asset.
- Excellent written and verbal communication skills including interpersonal skills; empathy, active listening & respect, and conflict resolution.
- Experience and knowledge in Indigenous approaches to supporting resident's wellness an asset
- Understanding of person centered and trauma informed practices, strengths-based approaches considered an asset
- Ability to work independently and in a team approach.
- Knowledge of Housing First and Harm Reduction approach to service delivery

WORKING CONDITIONS

Front-line staff can be exposed to emotionally disturbing events, such as medical distress or working with individuals with compromised mental health. Staff could be working in high-stress situations, which may include emergency response where resiliency, stress tolerance and the ability to maintain composure, remain calm and focused is imperative.

Job Types: Part-time, various shifts to support a 24/7 model, including weekdays, weeknights, weekends and holidays

Starting salary: Starting at \$20/hour, negotiable depending on experience.

TO APPLY:

- Please visit indeed.ca to apply or email your cover letter, resume and references to careers@busbycentre.ca